

**MINUTES**  
**Criminal Justice Collaborating Council**  
**May 23, 2018**

- 1. Call to Order**  
Meeting was called to order by Judge Hue at 12:00 p.m.
- 2. Roll Call**  
Members present: Judge William F. Hue; Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Lynn Forseth, Literacy Council Executive Director; Dwayne Morris, County Supervisor; Susan Happ, District Attorney; Dale Lutz, Captain – Jefferson Police Department; Kendell Wick, Assistant Corporation Counsel; Brian Dykstra, Department of Corrections; Barbara LeDuc, President/CEO, Opportunities, Inc.; Jeffrey De La Rosa, Public Defender’s Office and Carla Robinson, Clerk of Courts.  
Excused: Michael Wallace, President/CEO-Fort Healthcare and Gail Scott, Health Department Director.  
Absent: Kathi Cauley, Human Services Director; Kendell Wick, Assistant Corporation Counsel; John David, Mayor – City of Watertown and Sheriff Paul Milbrath.  
Others present: Craig Holler, CJCC/Treatment Court Coordinator; Mary Wittwer, WCS; Kristy Gusse, WCS; Holly Pagel, Human Services and Judge Ben Brantmeier.
- 3. Certification of compliance with Open Meetings Law Requirements**  
Staff certified compliance with the open meetings law.
- 4. Review and approve minutes from March , 2018 and April 25, 2018 meeting**  
Motion by Morris; Second by Lutz to approve the minutes from April 25, 2018. (Ayes-All) Motion Carried.  
  
Motion by Happ; Second by Dykstra to approve the minutes from March 28, 2018 (Ayes-All) Motion Carried.
- 5. Public Comment**  
None
- 6. Report from CJCC/Treatment Coordinator (Holler)**  
CJCC Coordinator Notes were provided. Holler reviewed these items. There is a graduation celebration scheduled for May 30<sup>th</sup> at 3:00 p.m. An invitation was included in the handout and everyone is encouraged to attend. No action taken.
- 7. Update on Jefferson County Alcohol Treatment Court (JCATC) & Jefferson County Drug Treatment Court (JCDTC) outcomes**  
Reports were provided for the council to review. Gusse reviewed the information. No action taken.
- 8. Update on Secure Continuous Remote Alcohol Monitor (SCRAM) and Remote Breath**  
Compliance Summary reports on SCRAM and Remote Breath were provided for the council to review. Gusse reviewed the information. No action taken.
- 9. Updates on Recidivism Council**  
Forseth said that they had a GED graduate in the jail. Sgt Handrow is now an onsite administrator which made this possible. They received the AEFLA grant in the amount of \$54,508. No action taken.
- 10. Update on monthly jail data (JESO)**  
Jail data was provided for review. No action taken.
- 11. Update on Opioid Litigation**  
Wehmeier explained that this continues to move forward and is now in federal court. More entities continue to file. Staff will continue to work on this. No action taken.

- 12. Continued discussion on short and long term objectives and programs of the CJCC**  
Wehmeier will have a prioritized list for the next meeting. A planning meeting will be scheduled every April. No action taken.
- 13. Discussion and possible action on changing the name of the Council to Community Justice Collaborating Council**  
A copy of the Jefferson County Criminal Justice Collaborating Council By-Laws and the 2014 Criminal Justice Collaborating Council enabling ordinance was provided for review.
- Robinson feels that the name change encompasses more of what the Council is trying to do. Any changes to the by-laws and mission statement will be published and this will be acted on at the next meeting. The Council is asked to forward any suggestions or changes to Blair Ward.
- Motion by Robinson; Second by Morris to change Article I, re-name the Council to Community Justice Collaborating Council and forward to the County Board for consideration. (Ayes-13 – Noes- 1) Motion Carried.
- 14. Review Mission Statement**  
This will be discussed at the next meeting. No action taken.
- 15. Future Meeting dates:** June 27, 2018 & July 25, 2018 at noon. (Opportunities, Inc.)
- 16. Future agenda items:**
- Discussion and possible action on changes to the mission statement and CJCC by-laws
  - Continued discussion on short and long term objectives and programs of the CJCC
- 17. Adjourn**  
The Council adjourned at 12:45 p.m.